

Lebak Water District (LEWADI) Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Conduct of Year-End Assessment Activity	Administrative Section	Shopping	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	45,000.00	45,000.00		Payment of representation during the conduct of Year-End Assessment Activity
	Conduct of Bod and Staff Meetings, Celebrations, and etc	Administrative Section	Shopping	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	255,000.00	255,000.00		Payment of representation during conduct of Meetings and other activities
	Postage and Courier Service	ALL Section	Shopping	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	30,508.00	45,000.00		Payment of Courier and other postage services-as need arises
	Security and Janitorial Services	All Section	Shopping	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	104,400.00	104,400.00		SG and Janitorial Monthly Salaries
	General Repair of Motorcycles and other Transportation Services	Technical Section	Shopping	Within FY 2021	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	43,536.00	43,536.00		As need arises - Repair of the Acquired transportation Services
	Repair of Machinery and Equipmt	All Section	Shopping	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	71,756.28	71,756.28		As need arises only
	Accountable Forms	Commercial Section	NP-53.5 Agency-to-Agency	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	53,000.00	53,000.00		Payment of Official Receipts
	Auditing Services	Administrative Section	NP-53.5 Agency-to-Agency	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	30,000.00	30,000.00		Payment of Auditing Services
	Legal Services	Administrative Section	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	35,504.00	35,504.00		Payment of Notarial and Other Legal Services
	Other Professional Services	Administrative Section	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	1,000.00	1,000.00		Payment of other Professional Services
	Survey for titling of Procured Areas	Administrative Section	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	30,000.00	30,000.00		Survey Expense of some acquired areas of water district
	Fabrication of wood File Cabinets	Commercial, Technical, & Finance	Shopping	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	73,000.00		73,000.00	Labor and Materials for Fabrication of File Cabs
	Expansion of Water Lines to Brgy. Poloy-Poloy (Supply and Delivery of Pipes and Fittings only)	Administrative Section	Competitive Bidding	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	1,100,000.00		1,100,000.00	Expansion of Services to Brgy. Poloy-Poloy, LSK
	Drilling of one(1) production Well at Brgy. Poloy-Poloy	Administrative Section	Competitive Bidding	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Others	2,027,362.04		2,027,362.04	NG-2017 fund source thru LWUA
	Construction of Perimeter Fence	Administrative Section	Shopping	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	83,000.00		83,000.00	Perimeter Fence

Provision of Billing Printer	Commercial Section	Shopping	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	10,000.00		10,000.00	Additional Printer for Billing
Office Supplies	ALL Section	Shopping	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	225,800.00	225,800.00		Office Supplies for Daily Office Use
Medical, Dental, Laboratory	Prod'n Section	Shopping	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	53,000.00	53,000.00		
Chemical, Filtering Supplies	Prod'n Section	Shopping	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	101,000.00	101,000.00		Chlorine and other Supplies
Printing and Publication	ALL Section	Shopping	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	32,004.00	32,004.00		tarps and other supplies
Fuel, Oil and Lubricants	ALL Section	Direct Contracting	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	71,302.92	71,302.92		
Electricity	ALL Section	Direct Contracting	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	132,000.00	132,000.00		Electricity expense
Various Tools	Technical Section	Shopping	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget				Additional tools for Technical Section
2 unit Airconditioning	Administrative Section	Shopping	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	84,000.00		84,000.00	
Calendar 2020- Advertising	Administrative Section	Shopping	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	73,000.00	73,000.00		Yearly Calendar
Pipe Treader	Technical Section	Shopping	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	103,000.00		103,000.00	2"-4" GI/BI Pipe Treader
Provision of New Office Equip't	Finance Section	Shopping	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	48,200.00		48,200.00	Procurement of Printer/Scanner _legal Size
Provision of New Pump and Motors	Prod'n Section	NP-53.9 - Small Value Procurement	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	450,000.00		450,000.00	Rehabilitation of submersible pump and motors
Provision of 1 Unit Vehicle	Technical Section	NP-53.9 - Small Value Procurement	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	300,000.00		300,000.00	Recon Multicab
Provision of Steel Chair	Commercial Section	Shopping	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	49,000.00		49,000.00	2 4-seaters of Steel Chair
Provision of Communication Equipt	Technical Section	Shopping	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	Corporate Budget	64,000.00		64,000.00	New Radio Sets

PREPARED BY:


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